



## SHAREHOLDER DIRECT DEPOSIT FORM

SHAREHOLDER INFORMATION							
Date of Birth:		Last 4 of SSN:		Email:		Phone:	
Last Name:			First Name:			Middle Initial:	
Address (Street, City, State, Zip Code):							
New Request:		Change to Existing Information:		Cancel Direct Deposit			
OFFICE ONLY	DATE RECORD ENTERED:		SHAREHOLDER ID:				
DIRECT DEPOSIT INFORMATION							
<ul style="list-style-type: none"> <li>Gana-A'Yoo, Limited offers the option to have your dividend disbursement deposited directly into your bank account. Direct Deposit is an accurate and convenient way to receive your disbursement, saving you time in line at your bank and eliminating the possibility of a lost check.</li> <li>Direct Deposit payments will take effect immediately after a new request or a change to an existing request is received. Your authorization will remain in effect until you request a change or cancellation in writing (please use this form). Please be aware that Gana-A'Yoo, Limited business procedures may occasionally require that some disbursements will be paid by paper check, even if you have a Direct Deposit authorization on file.</li> <li>Please complete the requested information and sign this form.</li> <li>You <u>must</u> attach a voided check <u>or</u> a bank verification from your financial institution.</li> </ul>							
Financial Institution Name:						Checking:	
Routing Number (9 digits):						Savings:	
Direct Deposit Account Number:							
AUTHORIZATION							
<p>I hereby authorize Gana-A'Yoo, Limited (GYL) to make deposits to my account as indicated above. I will notify GYL of any errors with my Direct Deposit. If funds to which I am not entitled to are deposited in my account, I authorize GYL to direct the Financial Institution to return those funds. I understand that GYL will make every reasonable effort to notify me before any adjustments are made.</p>							
Shareholder Signature:				Date:			
<p>Please include a copy of a voided check OR bank verification for the deposit account. Return the original completed form to: Gana-A'Yoo, Limited, Attn: Records Dept, 1001 E Benson, Ste 201, Anchorage, AK 99508. You may also email copies to <a href="mailto:records@ganaayoo.com">records@ganaayoo.com</a>.</p>							



## HOW TO DIRECT DEPOSIT YOUR GANA-A'YOO, LIMITED DIVIDEND CHECK

### PLEASE COMPLETE AN APPLICATION FOR EACH SHAREHOLDER APPLYING FOR DIRECT DEPOSIT

1. Complete personal information:
  - a. Last name, first name, middle initial
  - b. Date of birth
  - c. Last four digits of your social security number
  - d. Mailing address; to verify we have your most current address on file
  - e. Phone number; in case we have questions regarding your application [Click or tap here to enter text.](#)
  - f. E-mail address; this will allow you to change your mailing address with GYL via e-mail
2. Complete account information:
  - a. Check box for Checking or Savings account.
  - b. Print bank name
  - c. Print bank's nine-digit routing number; this is the first set of numbers on the bottom of your checks
  - d. Print bank account number; this is the second set of numbers on the bottom of your check
  - e. Please read the authorization statement before signing
  - f. Please sign the application; we are not able to process applications that are not signed
3. Attach a voided check or documentation from your financial institution:
  - a. Please attach a voided check to verify account information
  - b. If you do not have a check, please have your financial institution provide a document verifying your direct deposit/ACH bank account information.
4. Children on account:
  - a. Your children's names must be on your account; please call your bank to verify
  - b. Only custodians may sign direct deposit applications for their children
5. Canceling direct deposit:
  - a. In order to cancel direct deposit, you must provide GYL with a signed request prior to the next distribution date
  - b. If a dividend is direct deposited and returned from a bank because an account is no longer open, a check will be issued and mailed to you if your address is current
6. Direct deposit:
  - a. May only take place on dates of distributions to shareholders
  - b. Shareholders with distribution hold codes (IRS withholding, child support) will be issued and mailed checks