



SCHOLARSHIP PROGRAM MANUAL

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SCHOLARSHIP PROGRAM MANUAL

The Gana-A'Yoo Foundation is a 501(c)(3) non-profit organization. The foundation was organized in 2000 and began the scholarship program the same year for college and vocational-technical training and education students.

The policy and procedures manual has been created for the post-secondary education scholarship program to ensure transparency, fairness, and continuity. Foundation and Gana-A'Yoo, Limited staff will refer to this manual when administering the scholarship program on behalf of recipients, who are shareholders and descendants of Gana-A'Yoo.

Application Deadlines:

Spring – December 1 (October 20-December 1)

Summer – May 15 (April 1-May 15)

Fall General – July 1 (May 20-July 1)

Competitive – July 1 (May 20-July 1)

1. SCHOLARSHIP PROGRAM ELIGIBILITY

1.1. Shareholder or Descendant

To be eligible for Gana-A'Yoo Foundation scholarship awards, student applicants must be a Gana-A'Yoo, Limited shareholder, or a direct descendant of a Gana-A'Yoo, Limited shareholder¹.

1.2. Student Enrollment

To be eligible for Gana-A'Yoo Foundation scholarship awards, student applicants must be enrolled in a higher education institution, or a career and technical education (CTE) program. CTE programs were formally known as vocational training.

1.3. Cumulative Grade Point Average (GPA) Requirement

To be eligible for Gana-A'Yoo Foundation scholarship awards, student applicants must meet a cumulative GPA total of 2.0. (GPA requirement for competitive scholarship is 3.0).

1.4. Academic Probation

For students who have received Gana-A'Yoo Foundation scholarship awards for at least two consecutive fall-spring or spring-fall semesters, and cumulative GPA drops below 2.0 for the student, academic probation is required to remediate the cumulative GPA.

¹ Note: per the Articles of Incorporation, shareholder or descendant must also meet the definition of Alaska Native.

1.5. Academic Probation Requirements

1.5.1. Academic Probation Length

Academic probation will last no longer than two consecutive fall-spring or spring-fall semesters for students.

1.5.2. Academic Advisor Appointments

Students are required to show proof of meeting with an academic advisor no less than two times per semester. If the student does not provide proof of meeting with an academic advisor, the student is not eligible for academic probation.

1.5.3. Cumulative GPA Remediation

There will be a one-semester academic probation if a student cumulative GPA falls below 3.0. For example, if a student was awarded a Competitive Scholarship in the Fall semester, and his or her cumulative GPA goes below 3.0, the student will have the Spring semester to remediate his or her cumulative GPA to above 3.0 for continuing eligibility for the next school year Competitive Scholarship cycle.

1.5.4. Summer Semester Exception

If a student begins academic probation during the spring semester, summer semester enrollment is not required to fulfill academic probation requirements. However, students on academic probation and who meet cumulative 2.0 GPA requirements will still be eligible for a summer semester scholarship and can speed up the remediation process by successfully keeping a cumulative 2.0 GPA through the summer semester. Meeting at least twice with an academic advisor will still be required in the event of summer semester enrollment.

1.5.5. Failure to Meet Cumulative 2.00 GPA

If cumulative GPA is not raised at or above 2.0 after two consecutive semesters, the student is no longer eligible for academic probation and Gana-A'Yoo Foundation scholarships until the required GPA is met.

1.6. High School Diploma or GED

To be eligible for Gana-A'Yoo Foundation scholarship awards, student applicants must have a high school diploma or GED.

2. COMPETITIVE SCHOLARSHIP APPLICATION AND AWARD REQUIREMENTS

2.1. Competitive Scholarship Application and Award Requirements

2.1.1. Competitive Scholarship Award Cycle

Competitive scholarships are awarded on a school year basis, from fall to spring semester. Competitive scholarships are not available for the summer semester.

2.1.2. Competitive Scholarship Review Committee

Gana-A'Yoo Foundation's Board of Directors and/or identified designee(s) compose the Competitive Scholarship Review Committee. Non-director committee members may be either a shareholder or descendant of Gana-A'Yoo, Limited.

2.1.3. Type of Awards

Awards will be made by class standing, as follows:

- Undergraduate (Bachelor of Science, Bachelor of Arts, etc.)
- Graduate (Master of Science, Master of Arts, Master of Public Administration, etc.)
- Doctor of Philosophy (PhD), Juris Doctorate (JD), Medical Doctor (MD), etc.

2.1.4. Automatic General Scholarship Award

Competitive scholarship applicants who are not selected to receive a competitive scholarship award will automatically be awarded a fall semester general scholarship and will be required to apply for a spring semester general scholarship.

2.1.5. Competitive Scholarship Eligibility

Competitive scholarship applicants must have a cumulative GPA of 3.00 and be enrolled full-time at 12.0 credit hours or an equivalent, (9.0 credits for graduate students)

2.1.6. Letters of Recommendation and Personal Essay

Two letters of recommendation are required from: a mentor, academic advisors, high school teachers, faculty advisors, or employer supervisors. Letters from family and friends are **not** accepted. Letters must be current within the last year, i.e., application due date is July 1, letter must be dated no earlier than July 1 of the previous year. Letters must be addressed to Gana-A'Yoo.

A 500-word personal essay on academic goals, career/professional goals, cultural engagement, and leadership/community involvement.

2.1.7. No General Scholarship Double Awards

Competitive scholarship recipients are not eligible to receive simultaneous general scholarship awards.

2.1.8. Summer Semester Exception

Competitive scholarship recipients are eligible to apply for a summer semester general scholarship.

2.1.9. Academic Probation

There will be a one-semester academic probation if a student cumulative GPA falls below 3.0. For example, if a student was awarded a Competitive Scholarship in the Fall semester, and his or her cumulative GPA goes below 3.0, the student will have the Spring semester to remediate his or her cumulative GPA to above 3.00 for continuing eligibility for the next school year Competitive Scholarship cycle.

2.1.10. Scoring

Competitive Scholarship Award Scoring Guidelines

Gana-A'Yoo Foundation's competitive scholarship awards are evaluated and scored by the scholarship committee.

Applicants are evaluated in four (4) categories: GPA, written personal essay, and two (2) letters of recommendation. Each category has a maximum of 10 points to be awarded for a total of 40 points.

GPA

The required minimum GPA to be considered is 3.0. Points in this category are automatically calculated by SmarterSelect.

GPA	Points Awarded
≥ 4.0	10
3.5-3.9	9
3.0-3.4	9

ESSAY

Essays are scored from 0 – 10 based on content relating to the applicants educational goals, career/professional goals, cultural engagement, and leadership/community involvement and grammar.

- Demonstrating academic and/or career goals is a required component for a Personal Essay. If these components are missing, the applicant scores 0'
- Demonstrating cultural pride warrants a higher rating than those that do not
- Demonstrating leadership and/or community service warrants a higher rating than those that do not

Examples

1. Essay covers all 4 categories, however, has typos and/or incorrect grammar. Evaluator deducts 1 or more points for errors.
2. Essay covers all 4 categories and is well written = 10pts.
3. Essay covers 3 of 4 categories = 8 pts.

RECOMMENDATIONS

Two (2) letters, 10 points each. Letters of recommendation should come from individuals who can attest to the student's academic abilities, professional and educational development, community involvement or cultural activities. Letters from family and friends are not accepted and will result in 0 pts.

3. GENERAL SCHOLARSHIP APPLICATION AND AWARD REQUIREMENTS

3.1. General Scholarship Application and Award Requirements

3.1.1. General Scholarship Award Cycle

General scholarships will be made available each fall, spring, and summer semester.

3.1.2. General Scholarship Eligibility

General scholarship applicants must have a cumulative GPA of 2.0 and be enrolled either full-time or part-time. Full-time is 12.0 or more credit hours per semester, or an equivalent, e.g., 9.0 credit hours for graduate students. Part-time is at least 3.0 credit hours per semester, or an equivalent.



3.1.3. General Scholarship Award

If a student applicant meets the cumulative GPA of 2.0 requirement and shows proof of enrollment, the student will automatically be awarded a general scholarship.

4. CAREER AND TECHNICAL EDUCATION SCHOLARSHIP

4.1. Career and Technical Education

Career and technical education (CTE), formerly referred to as vocational education and training, programs can help students gain knowledge about a specific industry, develop technical skills, and gain valuable work experience. CTE programs are education programs that teach students practical skills to prepare them for careers and may be an associate's degree program. CTE can include courses, internships, apprenticeships, testing, and other experiences.

4.2. CTE Scholarship

Gana-A'Yoo Foundation provides a quarterly CTE scholarship for eligible applicants.

4.3. CTE Scholarship Eligibility

Eligible applicants must be enrolled in a CTE/vocational training and education program. Recipients must provide a copy of their certificate of completion or verification of good standing in their respective program.

5. TRAVEL & LOGISTICS SCHOLARSHIP

5.1. Travel & Logistics

Travel & logistics scholarships help students with airfare, mileage reimbursement, and lodging to attend trainings or certifications.

5.2. Travel & Logistics Scholarship

Gana-A'Yoo Foundation provides a quarterly Travel & Logistics scholarship for eligible applicants.

5.3. Travel & Logistics Scholarship Eligibility

Eligible applicants must be enrolled in a training or education program. Recipients must provide a copy of their certificate of completion or verification of good standing in their respective program.

6. WORK CLOTHES SCHOLARSHIP

6.1. Work Clothes

Work clothes scholarship helps eligible shareholders obtain required work clothes for employment. We provide the opportunity to our shareholders to receive the tools they need to enter the workforce through our work clothes scholarship including support for the following areas:

Arctic/Outdoor Gear
 EFF Gear for Fire Fighters
 Professional Clothing
 First Time Union Dues
 Certification Card
 Trainings 3 weeks or less, that lead to employment
 And other barriers to Employment

6.2. Work Clothes Scholarship

Gana-A'Yoo Foundation provides 3 awards per individual in a lifetime for Work Clothes scholarship for eligible applicants.

6.3. Work Clothes Scholarship Eligibility

Eligible applicants must provide proof of employment. Applicants must disclose if similar funding was received elsewhere, applicant will not be eligible for awards from multiple organizations in the same term.

7. SCHOLARSHIP AWARDS

SCHOLARSHIP	TERM	AMOUNT
Full-Time General	Fall, Spring, Summer	\$750.00
Part-Time General	Fall, Spring, Summer	\$500.00
Competitive	Fall	\$1,800.00- Undergraduate
		\$2,000.00- Graduate
		\$2,200.00- PhD, JD, MD
Career & Technical Education (CTE)	Quarterly	\$1,500.00
Travel & Logistics	Quarterly	\$1,500.00
Work Clothes	Maximum 3 per lifetime	\$1,000.00



Applicants cannot be recipients of multiple scholarships simultaneously.

For example, a student:

- Cannot receive a Career & Technical Education (CTE) for training or testing during the fall semester while also receiving a Part- or Full-Time Award for the fall semester.
- **Cannot** be a Competitive Award recipient for the fall and spring semester and receive a CTE during the fall or spring semester.
- **Can** receive a CTE for training or testing that is completed during the summer. They are then eligible to receive a Competitive, Part- or Full-Time Award for the fall semester.